In attendance: Kevin Lanahan, Dianne Ackerman, Stephanie Fourie, Steve Andrew (Borough Council) & Bruce DiBisceglie (dept chair).

Meeting Location: Garabrant Center

1. **Communications**
	1. April 2019 Mendham Borough Recreation Committee (MBRC) meeting minutes were approved.
		1. Minutes and agendas will be posted to the Mendham Borough website as approved.
	2. Communications:
		1. Bruce has been in communication with Eric Inglis (WMSC) about the Field Turf Project
			1. Eric reported that the contractor as a completion date by June 21, 2019.
			2. Eric requested that signage be place around the field. Bruce advised Eric of signage ordinances and requested examples for the MBRC to review.
		2. Bruce has been in communication with Tamara D’Alessio regarding the annual Municipal Alliance Supplemental Grant.
			1. Our grant application for $2,000 has been approved and sent to Robin Clark, Borough Clerk for signature.
			2. Bruce also forwarded the Grant to be signed by Mayor Glassner.
		3. Jennifer McManus has put Bruce in contact with Patricia Danner (WMHS) for Memorial Day singers and trumpeter.
			1. Ms. Danner informed Bruce that the Mendham Voices and a trumpeter will perform at the Memorial Day event.
		4. Jeff Cooper has let Bruce know that:
			1. 3 tons of new sand has been added to the Borough Park playground and that
			2. a new swing set has been ordered.
		5. Bruce informed Jeff Cooper that the Walk of Fame bricks have been ordered and paid for. DPW should expect the bricks between May 20-24 for installation.
		6. Bruce emailed Tim Gogerty & Pete Parrinello (Little League) about their request to play a night game at Borough Park.
			1. Bruce informed Tim & Pete that the Borough Council did not pass the request for temporary lights for the night game.
			2. The Council stated that there was insufficient information (a lighting plan) and insufficient time to properly consult with the neighborhood that would be effected by light and sound.
			3. The Council recommended Hilltop School, Pastime Field, Mendham High School, and Ralston.
			4. Bruce recommended that the games play at Borough Park if they can end by 8:30 (sunset time on June7)
		7. Bruce communicated with Allison Kohler (JMK Events) about posters and postcards for Food Truck event promotion.
		8. Bruce received a request from Dylan Byrne to approve the start of the Gaga Pit project.
	3. Meetings:
		* 1. Steve attended the Meeting of the Mayor and Borough Council on May 8th
				1. Steve reported the MBRC minute of April 11th
				2. Bruce provided details about the Walk of Fame project (financial, status, etc)
2. **Memorial Day Event:**
	1. Jennifer McManus has secured signers and a trumpeter through Patricia Danner (HS) for the event.
	2. Steve reported that the Mayor & John Andrews will be making speeches at the event.
	3. John Andrews has secured light snacks and beverages for the reception at the Garabrant following the event.
3. **2019 Food Truck & Music Festival:**
	1. Bruce & Allison worked out an arrangement that JMK would produce and mail postcards to advertise the event.
		1. Bruce needed to provide mailing database (completed)
		2. JMK will incur all related expenses.
		3. Three dozen 8½ x 14 posters were received and distributed to the committee at this meeting to post around town.
4. **Multi-use Turf Field Update:**
	1. See 1,b,i above.
5. **Parade Planning “Walk of Fame” Update:**
	1. Parade. Bruce mailed out 75 invitation letters and either he or Robin Clark will individually contact the VIP.
	2. “Walk of Fame”. See 1.b.v. above
6. **Day Camp Updates:**
	1. 103 letters were sent out by Bruce to inform all Day Camp applicants of the hiring decisions. Contracts are being received.
	2. To date, 218 Day Camp weeks have been purchased. This pace is slightly ahead of 2018 applications over the same time frame.
7. **Prior Business:**
	1. Bruce stated that Dylan Byrne’s group will begin construction after HS graduation and should be complete by August.
		1. Bruce stressed that no work should be done without the direct supervision and coordination with Jeff Cooper and the DPW.

1. **New Business:**
	1. Kevin inquired about JMK financials.
	2. Dianne asked for information about the MBRC volunteer placement on the day of the Labor Day Parade. Bruce replied that most of our committee will assist on Tempe Wick Road.
	3. Stephanie asked about renting shade tents for the Food Trick Festival. Bruce responded that we do not have any money budgeted for tents, but advised people to bring their own 10x10 pop-ups like last year.

***Next Meeting: 7:30pm, Thursday, June 20th, 2019 at the Garabrant Center***